## Privacy Policy for Allen B. Wise, PA

This Privacy Policy explains how Allen B. Wise, PA collects, uses and protects the personal information of its clients. This policy applies to all clients who have provided their personal information to Allen B. Wise, PA including any online documents, legal documents, and any other form of communication received.

1. Collection of Personal Information. The personal information such as names, addresses, phone numbers, email addresses is collected directly from the clients of Allen B. Wise, PA who have voluntarily provided this information.

2. Phone Number Privacy Policy: We may use your phone number to send SMS messages regarding your inquiry and client related topics. Mobile phone information or opt-in data collected will not be shared, sold, or disclosed to third parties or affiliates for marketing purposes.

Opt-Out: Reply "STOP" to unsubscribe or "HELP" for assistance. Message Disclosures: Message frequency varies. Message and data rates may apply. Data Security: Your data is protected and retained only as needed.

3. Use of Personal Information. The personal information collected is used solely for the purpose of preparing necessary legal documents and communicating with clients of Allen B. Wise, PA.

4. Protection of Personal Information. Allen B. Wise, PA takes the protection of personal information very seriously. All personal information collected is stored on secure servers, and access to this information is limited to authorized individuals who require access to perform their duties.

5. Sharing of Personal Information. Allen B. Wise, PA will not share any personal information collected with any third parties.

6. Changes to Privacy Policy. Allen B. Wise, PA reserves the right to modify this Privacy Policy at any time without prior notice.

7. Contact Information. If you have any questions or concerns regarding this Privacy Policy, please contact Allen B. Wise, PA at <u>allen@wiselaw.us</u>.